

EASTERN PLUMAS RECREATION DISTRICT

Mohawk Community Center

June 15, 2016

1. Meeting was called to order at 6:30. Present: Don Fregulia, Mimi Garner, Linda English, Jennifer Condliffe.
2. Approval of agenda. Mimi moved to approve the agenda. Jennifer seconded, motion carried unanimous.
3. Approval of minutes. Mimi moved to approve minutes from May 18. Jennifer seconded. Motion passed, Linda abstained since she was not at the meeting.
4. Public comment. None
5. Communications. John Rowden resigned. He accepted a position with a small district, which would cause a conflict of interest. Mimi went to a LAFCO training on how to run small districts.
6. Financial report.
 - A. Treasurer's report. We had no bills and wrote no checks, so we have the same money we had last month.
 - B. Audit. Bloomberg should have the audit report in three or four weeks. He has all information.
 - C. Payments. Linda wrote a letter for us to send to Nakoma regarding work done on the groomer. If we don't hear from Dan Gallagher in 30 days we will consider it a donation.
We have no documents in the Chamber of Commerce, since they were sent to Bloomberg. When they come back we will need a place to keep documents.
 - E. Budget. Preliminary budget is due June 30. Don distributed a preliminary budget. Discussion followed. We have a little money coming in and a larger amount going out. Linda suggested renting out the groomer and ATV to state park or others to cover our costs. Don will add that item to revenue, \$750. Also change the expenditure on groomer from \$10,000 to \$5,000. We also have a chain saw from the trails grant. Accountant is \$100/month X 12 months, and Streamline, (discussion later tonight). The Chamber charges \$2100 annually for office space. Mimi offered to scan all documents. We agreed to lower amount to \$600/year. Under special department expenditures, Jennifer recalled we are members in different groups, i.e., Special Districts, Chamber of Commerce, Recreation Districts. We added \$150 to the budget for those expenses. Total revenue projected for 2016/2017 is \$4250. Total projected expenditures are \$19,950. Don will post a revised a budget at Graeagle. Jennifer will post in Portola and Chilcoot. Mimi moved to approve the budget as amended through discussion. Jennifer seconded, motion carried, unanimous.
7. Ski Hill committee. There was not a quorum for a meeting tonight. Glen will report directly to us
8. OLD BUSINESS.
 - A. Consideration of using streamline a Special District website engine. Linda English wants to wait until we have our budget done. We need this tool, but we have very little revenue coming in. this is a year-long commitment. She mentioned we need a good mission statement and vision. Mimi moved to approve using Streamline at \$10 per month. Linda replied we would be charged \$100 per month or more until we get the budget approved for them to look at. No second, motion died. This issue will be on the agenda for next meeting. We will also finalize the budget. Review adoption of vision and mission statement.

- B. Rules and Regulations and policy Handbook Improvements.
 - C. Chilcoot property. Don has heard nothing from them as of today. Jeff said he would talk to Kunesman about putting up a fence.
9. Replace board member. John Rowden has resigned. Jennifer will post a notice and put a notice in the local paper asking for interested parties. Mimi moved we advertise for a board member in the Portola Reporter. Linda seconded, motion carried, unanimous.
 10. Closed session to discuss Board vs Bardet. Reconvene to open session. It was brought to the board's attention that we change wording personnel related business to Board vs. Bardet to show why we went to closed session. The board voted to approve actions taken by board members Rowden and Fregulia pertaining to this matter.
 11. Date for next meeting and items for meeting. Mimi suggested we put our meeting in Portola Reporter under happenings so more people might attend. Linda also suggested posting in the Mohawk Community Center events and Sierra Booster. Next meeting will be July 20, 2016, at 6:30, Mohawk Community Center. Linda moved to adjourn. Mimi seconded, motion carried, unanimously.

Signed,

Jennifer Condliffe,

Secretary