



**EASTERN PLUMAS RECREATION DISTRICT BOARD OF DIRECTORS
MINUTES FOR THE REGULAR MEETING**

Directors: Margaret Garner, Tom Connolly, Terri Becky

HELD TUESDAY, September 19, 2017, 6:30 PM

MOHAWK COMMUNITY RESOURCE CENTER, 8989 HWY 89, BLAIRSDEN, CA

1. **CALL TO ORDER AND ROLL CALL.** Margaret, Tom and Terri were present.
2. **APPOINTMENT OF NEW DIRECTORS. OATH OF OFFICE.** Elizabeth Cruse was appointed by the Director unanimously as a new director of the board and sworn in under oath. Elizabeth's term runs to end of 2017 and her reappointment along with Terri's will be made in January, 2017.
3. **APPROVAL OF AGENDA AND MINUTES FROM 8-15-2017.** The agenda was approved by the board. 4 Ayes and 0 Nays.
4. **PUBLIC COMMENT:** JD informed the board that there is a 2nd rope tow lift stored at the ski bowl.
5. **COMMUNICATIONS.** None reported.
6. **TREASURER'S REPORT.**
 - A. The board unanimously approved payment of \$55.00 to post the notice of the October 17, 2017 public hearing on the proposed 2017 - 2018 budget in Feather River Publishing newspaper.
 - B. Philadelphia Insurance bill for \$308.00 now in collection with Lamont, Hanley & Association, Inc. was turned over to Tom to investigate with Lambert and Lambert.
 - C. Outstanding bills. \$10 is due Digital Deployment for website software. Tom motioned to approve payment, Terri seconded the motion. 4 Ayes - 0 Nays
 - D. The balance on hand in both Plumas Bank Petty Cash Account (\$500.00) and Plumas County Account (\$1174.54) totals \$1,674.54. Expenses for this month are \$10.00 for Digital Deployment for the EPRD website software fees. Leaving a balance of \$1,664.5 in Plumas County Account.

NEW BUSINESS

7. **PLUMAS SKI CLUB REPORT.** Sk Club President, Don Fregulia, Jr., addressed the board about the September 5th Annual Hoedown event. The event was put on Azariah from last season and approved by the State Park authorities. The PSC is only providing assistance to the event with food and beer. Both groups went directly to the State Park authorities for approvals circumventing District approvals. Discussion over liability insurance held by the District was of major concern. The board unanimously requested a certificate of liability endorsement from the event holder. The board authorized Mimi to obtain the certificate by calling Marilyn Lincoln at State Park. The PSC committed to donation of \$250.00 from the event to the EPRD for Tom Connolly's assistance with the groomer and facilities. The 2017 - 2018 Longboard Revival Races are being scheduled by the PSC in January, February and March on 3rd Sunday of the month and it seems that the PSC has filed an application with the State Park for the events prior to the regular meeting. The board unanimously agreed that the PSC has to submit an application to the District board for board approval and arrangements for use of the ski bowl facilities.
8. **EUREKA STATE PARK LEASE AGREEMENT AMENDMENTS. SET MEETING WITH STATE PARK AUTHORITIES IN OCTOBER.** Garner informed the board that a meeting should be scheduled with the State Park authorities about needed changes to the Lease Agreement. The board approved that Mimi will contact Marilyn Lincoln to set a date at end of October to discuss changes to the lease agreement and determine a complete understanding of the District's authority under the contract at that time.

- 9. ESTABLISH A STRATEGIC PLAN STATEMENT. Short and long term strategy plan for the District.**
Discussion and Possible actions. The unanimously agreed that the past Strategic Plan should be addressed, reviewed and modified at the October regular meeting.

OLD BUSINESS

- 10. POLICIES AND PROCEDURES.** Establish 3rd Party Events policies and procedures for third party use/ lease of EPRD owned assets including the use of the EPRD name for the event in marketing. The board unanimously agreed that 60 days notice was needed for applicants to submit their applications to the board for use of the facilities. They also unanimously agreed that the event holders would have to get EPRD board approvals by filling out an application, as well as getting approvals from State Park authorities for their events. A draft concept will be presented for approvals at the October regular meeting.
- 11. EUREKA STATE PARK FINANCIAL REPORTS FOR 2010 - 2016.** Tom updated the board on the status of filing the financial reports with State Park authorities. Due to regional fires, he has been unable to complete them. His hopes are to submit the outstanding reports to ESP rangers before the October regular board meeting and will report back to the board at the next regular meeting.
- 12. AGENDA ITEMS AND DATE FOR NEXT MEETING.** Next meeting will be held on October 17, 2017. Public hearing on 2017 - 2018 budget. UTV follow up with Jay Reed. Begin membership drive and fundraising.
- 13. ADJOURNMENT.** Tom motioned to adjourn. Terri seconded the motion. 4 - 0 Ayes- Nays to adjourn.

Respectfully submitted,

Mimi Garner
Chairman