CATALOG OF ENTERPRISE SYSTEMS FOR EPRD
07/01/2017

Vendor	Product	System Purpose	Description of Systems/Types of Data	Custodian	Frequency Collected	Frequency Updated
District Board	None	Storage of Records and Documents	PDF Scanned documents of District Records	Chairman, Vice Chairman, Treasurer	As Needed/ Normally Monthly	As Needed, monthly
Plumas County Auditor	County Government accounting	Accounting Software	Financial Accounting Data for District	Plumas County Auditor & Treasurer	Monthly	Per PC code
Microsoft and Google Drive	Microsoft Office Suite and Google Docs, Excel spreadsheets	Office Automation	For creating Documents, data analysis, email, word processing and spreadsheets.	Chairman is custodian for District documents, Vice Chairman and Ski Committee Chairman for Ski Bowl documents, Treasurer for Financial Documents	As Needed, Monthly	As Needed, Monthly
Microsoft Spreadsheet	Microsoft Office Suite	Acceptance of Donations	Donation Tracking	Chairman and Treasurer	Monthly	As Needed
Streamline Software 2321 P Street First Floor Sacramento, CA 95816 sloane@getstreamline.com 916-900-6619	Streamline	Website for EPRD for public access to District Documents	Post Agenda, Minutes, Committee Meetings, District Financials and all Documents	Collected by directors and organized by Chairman and input to website by webmaster.	Monthly	As Needed