

#61 update

CATALOG OF ENTERPRISE SYSTEMS FOR EPRD
01/18/2017

Vendor	Product	System Purpose	Description of Systems/Types of Data	Custodian	Frequency Collected	Frequency Updated
District Board	None	Storage of Records and Documents	Scanned documents of District Records	Chairman/ District Storage Files	As Needed/ Normally Monthly	As Needed
Unknown - Software used (ie Quickbooks)	Bookkeeper knows	Accounting Software	Financial Accounting Data for District	Bookkeeper, Treasurer or Chairman	As Needed/ Normally Monthly	As Needed
Microsoft and Google *	Microsoft Office Suite and Google Docs	Office Automation	For creating Documents, data analysis, email, word processing and spreadsheets.	Chairman is custodian for District documents, Ski Committee Chairman for Ski Bowl documents, Treasurer for Financial Documents	Daily	As Needed
Microsoft Spreadsheet	Microsoft Office Suite	Acceptance of Donations	Donation Tracking	Chairman and Treasurer	Daily	As Needed
Streamline Software 2321 P Street First Floor Sacramento, CA 95816 sloane@getstreamline.com 916-900-6619	Streamline	Website for EPRD for public access to District Documents	Post Agenda, Minutes, Committee Meetings, District Financials and Documents	Director	Monthly	As Needed